Community · Enterprise · Odoo.sh · On-premise

Email Cc and Bcc Fields

Add a one-off Cc or Bcc to any Odoo email without creating a contact

Email Cc and Bcc Fields adds free text Cc and Bcc fields to the Odoo 19 email composer. Copy anyone on a single message without creating a contact or adding a follower, and the copies are actually delivered.

Technical name flexcode_email_cc_bcc · one-time price for Odoo 19.0; each Odoo version is bought separately

At a glance

Category	Productivity & Tools	Odoo versions	Odoo 19.0
Editions	Community, Enterprise	Hosting	Odoo.sh, On-premise
Requires	Discuss (mail)	Technical name	flexcode_email_cc_bcc
Price	12,00 € one-time · Odoo 19	Support	90 days free support from FlexCode

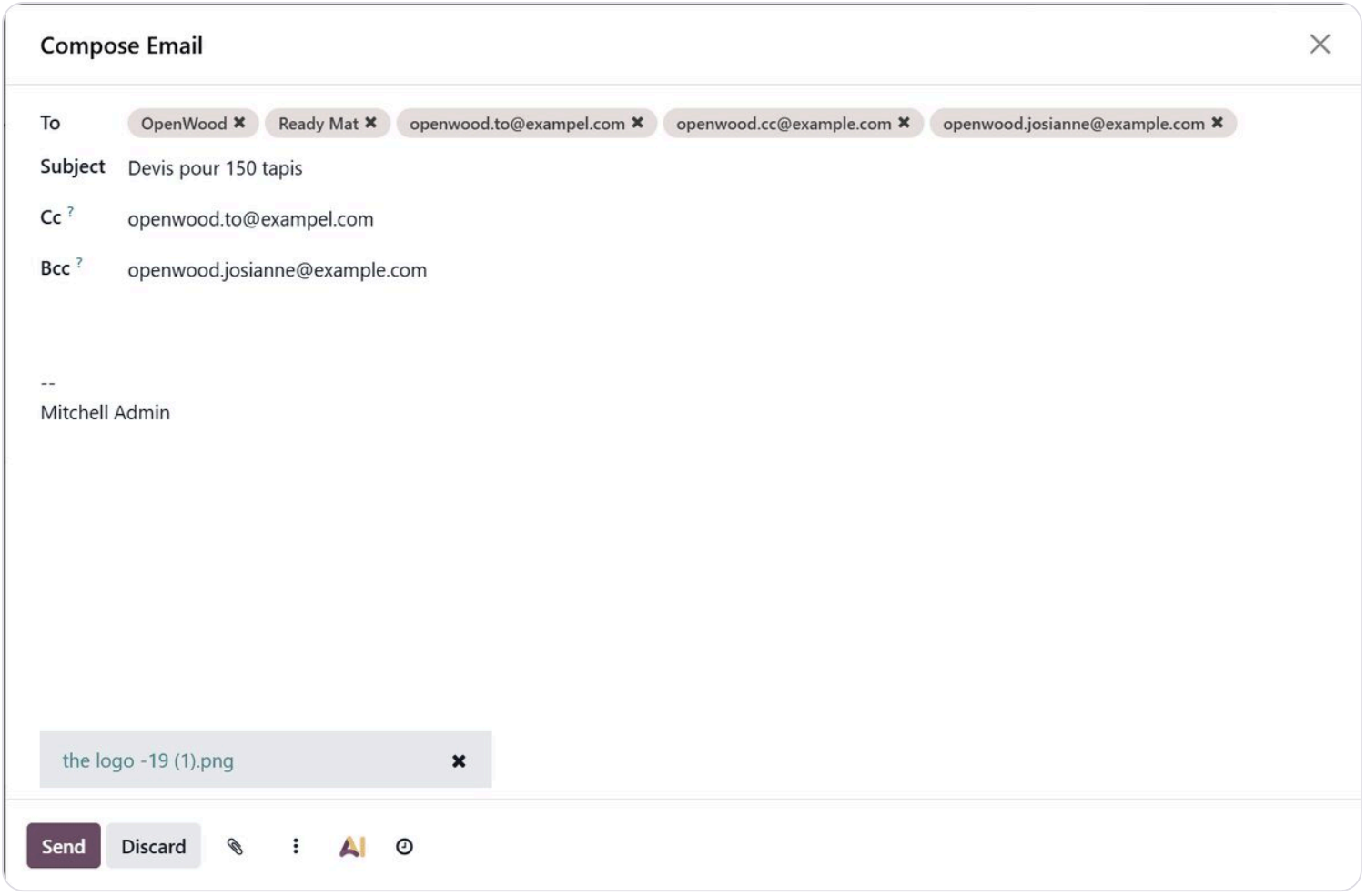
KEY FEATURES

- Any address, as free text
- Copies that actually arrive
- A Bcc that stays blind
- Everywhere the composer is

The problem

The standard Odoo email composer has no Cc and no Bcc field, so there is nowhere to put a one-off copy. The usual workaround is to add a follower, who then receives every future message on that document, or to create a contact for a single email. Blind copies can leak through the header, and Odoo silently drops outgoing addresses it has not validated, with no error at all.

What it does



Cc and Bcc sit directly under the subject in the email composer.

Any address, as free text

- Type comma-separated addresses into Cc and Bcc.
- No contact record has to exist, and none is created.
- Nobody becomes a follower of the document because you copied them once.

Copies that actually arrive

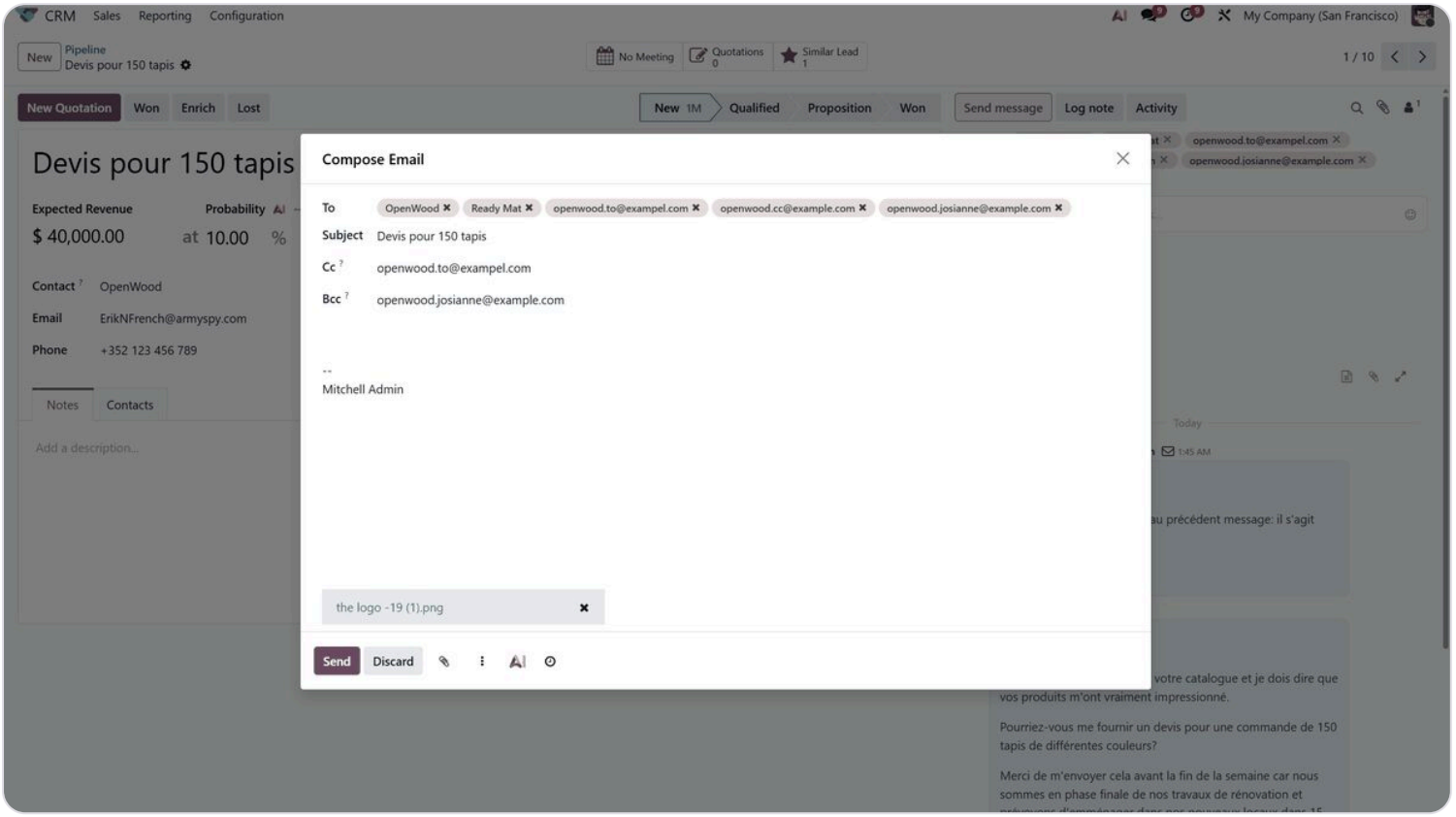
- Odoo only sends to addresses it recognises. Your Cc and Bcc addresses are registered before sending, so the copy goes out instead of disappearing without a word.
- Your Cc and Bcc ride on the one email that goes to the real recipient: no duplicate in the same inbox and no empty copy addressed to nobody.

A Bcc that stays blind

- The Bcc address travels in the SMTP envelope, and the Bcc header is removed before the message leaves your server.
- The hidden recipient gets the mail, and nobody on the To or Cc line sees that they were copied.

Everywhere the composer is

- Chatter **Send message**, **Send by Email** on quotations, sales orders and invoices, and mass mailing wizards.
- Switch to a log note and both fields hide themselves, because a log note is not an email.
- No settings page, no scheduled action, no external service and no API key.



The same fields when sending from a CRM opportunity.

Who it is for

- Sales and finance teams who copy an accountant or manager on one quotation or invoice.
- Companies that need a silent archive copy of outbound correspondence.
- Anyone sending from the chatter who needs to reach someone outside the followers.
- Agencies and consultancies copying a client contact who must not follow the whole record.

NOT A FIT WHEN

- Teams that want default or automatic Cc and Bcc rules per document type.
- Anyone who needs a permanent archive address set once in settings.
- Users who expect autocomplete from the address book or new contacts created from typed addresses.
- Databases on Odoo Online (SaaS), which cannot install third-party apps.

Install

Requires: **Discuss (mail)**

1. Buy the app on the Odoo Apps Store for Odoo 19.0.
2. Add the module to your Odoo.sh project or to the addons path of your on-premise server.
3. Update the apps list in Odoo and install Email Cc and Bcc Fields. Discuss is installed with it if it is missing.

> Odoo Online (SaaS) does not allow third-party apps, so this app cannot be installed there. Use an Odoo.sh project or an on-premise Odoo 19 database.

Configure

1. Nothing to configure. After installation the Cc and Bcc fields appear in the email composer, directly under the subject.

How to use it

Copy someone on one email

1. Open the composer with **Send message** in the chatter or **Send by Email** on a quotation, sales order or invoice.
2. Type one or more addresses, separated by commas, into **Cc** or **Bcc**.
3. Click **Send**. Everyone receives one email, and the Bcc recipient stays hidden.

Keep a silent archive copy

1. Type your archive mailbox into **Bcc** on the message that needs a copy.
2. Send as usual. The archive receives the email without the other recipients seeing it.

Log a note

1. Switch the composer to **Log note**.
2. The Cc and Bcc fields hide, and nothing is emailed.

Limits

- No default or automatic Cc and Bcc rules per document type.
- No permanent archive address set once in settings.
- Typed addresses do not create contact records and are not autocompleted from the address book.
- Inbound mail is not affected.

Frequently asked questions

How do I add Cc and Bcc to emails in Odoo?

Install Email Cc and Bcc Fields. The Odoo 19 email composer then shows Cc and Bcc fields under the subject, in chatter Send message, Send by Email and mass mailing wizards. Type any addresses, separated by commas, and send.

Do Cc and Bcc recipients need to be Odoo contacts?

No. Type any address. No contact is created and nobody is added as a follower of the document.

Can other recipients see the Bcc address in Odoo emails?

No. The Bcc header is stripped before transmission, and only the SMTP envelope carries the address, so the To and Cc recipients cannot see it.

Will a Cc recipient get the email twice?

No. Cc and Bcc are consolidated onto the single outgoing email that carries the real recipient, so there are no duplicates and no empty copies.

Does it work with mass mailing and my mail provider?

Yes. Mass mailing and chatter comments are both handled. The app changes what Odoo hands to the outgoing server, so SMTP and API-based mail servers both work.

Which Odoo versions does the Cc and Bcc app support?

Odoo 19.0, Community and Enterprise, on Odoo.sh or on-premise. It depends only on the standard mail module and contacts no external service. Odoo Online does not allow third-party apps.

Need it set up or adapted?

We configure our apps for your process, train your team and build the extra pieces you need. Support for this app comes directly from FlexCode Systems.
Questions: info@flexcodesys.com

Book a free call

Buy for Odoo 19 · 12,00 €

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